

JCEP Board Meeting
December 10, 2018
Via Zoom

Members in Attendance:

KASEP: Nicole Gauthier, Tyrone Atkinson,
KACAA: Linda McClanahan, Greg Comer, Amy Aldenderfer, Bryce Roberts
KAE4HA: Julie Brown, Mike Meyer, Alex Bryant
ESP: Annette Heisdorffer, Linda Combs, Sally Mineer
KEAFCS: Judi O'Bryan, Amanda Hardy, Liz Kingsland

The meeting was called to order by Chair Nicole Gauthier at 1 p.m..

Old Business

The minutes from the May 4th 2018, meeting were sent out to board members several days before the meeting. Amy Aldenderfer moved and Mike Meyer seconded to accept the minutes as presented. Motion passed.

County Judges Breakfast: County Judges Breakfast attendees and JCEP representatives: Tyrone Atkinson and Steve Patton KACEP, Mike Meyer 4H, Jennifer Bridge FCS and ESP, Sheila Fawbush ESP, Linda McClanahan KACAA, and Willie Howard District 3 Director. Those in attendance felt that the packets worked well. Pam Sigler made those up. It felt as though it would be best if JCEP would work directly with the Judges Association for the time on the schedule. Need to start the conversations earlier with them. Certainly would be good to have more face time with them and let them know what's going on in Extension. It was suggested that a committee be formed to work with this program.

UK Extension Review – update, discussion

Administrative changes: Dr. Gary Palmer will be retiring early next year. The search committee consists of Chair Barry Barnett. Committee members: External stakeholders Drew Graham, Laura Knoth, Dave Maples, Warren Beeler, Chauncey Morris, Ryan Quarles. Internal members Greg Comer, Judi O'Bryan, Mike Meyer, Heather Normand Burgdlof, Kenny Burdine, Marisa Aull, and Ken Jones. The committee has met one time and they have requested that the candidates have a well rounded idea of all program areas. It will be a national search and the next committee meeting will be February 15.

Needs Assessments: All surveys were completed in November. Key Informant and Focus Group interviews are due December 14. Comments on the survey included: We can't be everything to everyone and can't address all topics, but the survey committee wanted it to be a broad based survey as this was pressured on them to have a wide focus survey.

District directors, county managers, county coordinators: Campus has said that there will not be any more facilitators put in those positions for now. Someone mentioned that 4-H Program Assistants are now being called Associates instead but we would need more information on this.

Tuition waivers, new MS curriculum STO: MS degree, Science and Translation Outreach coordinated by P. Vincelli (anticipated DGS). Will provide opportunities for extension staff to work on MS. Two embedded certificates, FSC and Youth Development. Curriculum 4 core courses plus electives. Departments are encouraged to offer courses, so availabilities will increase over time. All online. First semester begins Fall 2019 with STO 603 Research Methods. Core courses: Program Development and Evaluation (STO 601, Jones), Science Literacy and Translation (STO 602, Bennett), Research Methods (STO 603, Weisenhorn), Capstone (STO 650, Vincelli).

JCEP website: Thanks to Pam Holbrook and the Program and Staff Development Office for updating it. It may still need some revisions, especially for KASEP.

New Business

Agent Evaluations: There seems to be frustration on the consistency of where we need to be directing our efforts when it comes to evaluations on whether we need to work more with our Program Area Directors or District Directors. We know that both the district and program area directors sign off on the evaluations but how much of our programming do the area directors really know about. Who has the most influence on evaluations? Also, would like to see more uniformity in our evaluations.

Return on Investment Survey: Dr. Palmer sent this message to agents on December 10:

Agents,

I'm pleased to share that TEconomy Partners, LLC has been engaged by the leadership of the University of Kentucky Cooperative Extension Service to analyze the economic and functional impacts of Cooperative Extension across the Commonwealth of Kentucky. TEconomy has a long history of working with the Extension systems across the country.

As part of the research and information gathering phase for this project, we are requesting your help. In order for TEconomy to determine the economic impact of Extension, we need to know how you are using program council and volunteer group funds in your county. As you are thinking about groups to include, consider 4-H Councils, Homemakers, Master Gardeners, Beekeepers, and others. Note: District Board funds are being collected in a different way, so please do not include that information.

We are requesting: fiscal year 18 income and expenditures. You will see that the information is broken down into several categories, like grants (income), program fees (income), travel (expenditure).

We will be collecting this information through this Qualtrics survey: <https://CESVolunteerFinancialData>
The due date for this information is December 21st, 2018.

TEconomy team members will be on campus for in-person interviews in January. We anticipate the study being completed by May 2019 and will share the results with you and our stakeholders upon completion.

Other Comments:

Jeff Young is the point person to coordinate meetings at PILD. The events chair should contact Jeff to see whether he will make contact with legislators, etc. In the past, the protocol has changed (sometimes UK rep made appointments, other times the events chair made them). Currently, Jeff Young is the main contact, and he can guide us to how he wants to handle it.

Counties are not allowed to hire staff (e.g. staff assistant) even though it's a county expense. We would like some clarification on why we are not allowed to hire county-paid positions.

2019 JCEP Officers

Chair: Jill Harris
Vice Chair: Linda McClanahan
Secretary: Mike Meyer
Events Chair: Linda McClanahan

Having no further business, the meeting was adjourned at 2:11 p.m.