

**CONSTITUTION AND BY-LAWS**  
**of the**  
**KENTUCKY JOINT COUNCIL OF EXTENSION PROFESSIONALS**

ARTICLE I  
NAMING AND OBJECTIVE

SECTION 1:

This council shall be known as the Kentucky Joint Council of Extension Professionals (KYJCEP).

SECTION 2:

The objective of this council shall be to provide a forum for addressing issues of common concern among Kentucky Association of County Agriculture Agents (KACAA), Kentucky Extension Agents of Family and Consumer Sciences (KEAFCS), Kentucky Association of Extension 4-H Agents (KAE4-HA), Kentucky Association of State Extension Professionals (KASEP), and Alpha Kappa Chapter of Epsilon Sigma Phi (AKCESP).

ARTICLE II  
FORMATION AND DISSOLUTION

SECTION 1:

The formation of this council and adoption of its constitution and by-laws was established by an affirmative vote of a simple majority of members of each association (KACAA, KEAFCS, KAE4-HA, KASEP) annual meeting in 1980. The four above mentioned associations voted to include Alpha Kappa Chapter of Epsilon Sigma Phi (AKCESP) at the June 2004 meeting.

SECTION 2:

This council of KYJCEP with its constitution and by-laws shall be dissolved on an affirmative vote of a simple majority of members at any of the five current associations (KACAA, KEAFCS, KAE4-HA, KASEP, AKCESP) annual meeting in the same year.

ARTICLE III  
MEMBERSHIP

SECTION 1:

The President, President-Elect, Past-President and Secretary of KACAA, KEAFCS, KAE4-HA, AKCESP and the President, Vice-President, Past-President and Secretary of KASEP on January 1 of the year in question shall make up the membership of the council. In the event a current member becomes unemployed by the Kentucky Cooperative Extension Service i.e. retirement, voluntary or involuntary separation, the individual will be removed from the council and the respective association will appoint a replacement to complete the member's term.

SECTION 2:

When the five designated representatives of the associations cannot attend a council meeting, a designated person can be appointed by the respective association to attend in one's absence.

ARTICLE IV  
OFFICERS

SECTION 1:

The officers of the council shall be Chairman, Vice-Chairman and Secretary and shall take office January 1.

SECTION 2:

Officers of KYJCEP shall be the Past-Presidents of the associations.

Association	2019	2020	2021	2022	2023	2024	2025
KACAA	Vice-Chair	Chair	Off	Off	Sec.	Vice-Chair	Chair
KAE-4HA	Secretary	Vice-Chair	Chair	Off	Off	Secretary	Vice-Chair
AKCESP	Off	Secretary	Vice Chair	Chair	Off	Off	Secretary
KASEP	Off	Off	Secretary	Vice Chair	Chair	Off	Off
KEAFCS	Chair	Off	Off	Secretary	Vice-Chair	Chair	Off
Events Chair	KACAA	KEAFCS	KAE4-HA	AKCESP	KASEP	KACAA	KEAFCS

**SECTION 3:**

In future years, officers of the council shall rotate according to order designated in Article IV, Section 2.

ARTICLE V  
COMMITTEES

**SECTION 1**

The Executive Committee of the council shall consist of the Chairman, Vice-Chairman and Secretary as well as the President of the associations holding no office.

**SECTION 2:**

All committees with the exception of Ad Hoc and Executive Committees shall be appointed by the Chairman to serve until their appointed purpose is complete or until dissolved by majority vote of the council.

**SECTION 3:**

Ad Hoc Committees will consist of equal representation selected by each association (KASEP, KEAFCS, KACAA, KAE4-HA, and AKCESP). Ad Hoc Committees will be considered standing committees and will meet with the council, but can be dissolved by majority vote of the council.

**SECTION 4:**

The number of committees and the nature and extent of their duties shall be such as the Executive Committee believes will best execute the program of work of the Council.

ARTICLE VI  
JCEP SPONSORED EVENTS CHAIR

**SECTION 1:**

Events Chair duties will include:

- Coordinate monies from the University of Kentucky to attend JCEP sponsored events (Leadership Workshop, P.I.L.D., etc.)
- Secure delegate list from association Presidents.
- Inform delegates of travel and funding issues.
- Secure appointments on Capitol Hill and inform delegates.
- Organize State Night Out, if included.
- Other responsibilities deemed appropriate for Chair.

**SECTION 2:**

Rotation Schedule for JCEP Events Chair

Chair will serve the year they are serving as their association past president.

<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
KACAA	KEAFCS	KAE4-HA	AKCESP	KASEP	KACAA	KEAFCS

ARTICLE VII  
DUES

SECTION 1:

Members of this council shall not be required to pay dues.

ARTICLE VIII  
MEETINGS

SECTION 1:

The chairman shall call a meeting of the council quarterly; one of said meetings shall be used to determine the year's program of work.

ARTICLE IX  
QUORUM

SECTION 1:

A majority of the members present shall constitute a quorum at any meeting of the council when all five associations (KACAA, KEAFCS, KAE4-HA, KASEP, and AKCESP) are represented. Members may be considered present at remote sites with verification.

SECTION 2:

A quorum of the Executive Committee shall consist of all members of said committee or their designated representative.

ARTICLE X  
AMENDMENTS

SECTION 1:

This constitution and by-laws which are now adopted according to Article II, Section I, may be amended, revised or appealed at any meeting of the council by a simple majority of members voting.

SECTION 2:

The amendments or revisions of these by-laws shall go into effect as soon as adopted.

Revised February 1986

Revised May 1994

Revised November 1996

Revised June 1999

Revised December 2003

Revised September 2004

Revised June 2009

Revised November 2010

Approved March 2011

Revised August 1, 2019